

# IDAHO PLUMBING BOARD MEETING

**Friday – June 20, 2008 – 9:00 A.M.**

**Division of Building Safety  
1090 East Watertower Street  
Meridian, ID 83642**

*NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.*

The meeting was called to order by Chairman Ray Coon at 9:00 a.m. on Friday, June 20, 2008.

## **Board Members:**

Ray Coon, Chairman  
Milford Terrell  
Gordon Smythe  
Ronald Loveland

## **DBS Staff Members:**

C. Kelly Pearce, Administrator  
Steve Keys, Deputy Administrator, Operations  
Janice Forster, Deputy Administrator, Administration  
Carl Lohrengel, Plumbing/HVAC Bureau Chief  
Kay Christensen, Division Chief, Contracts & Admin.  
Law Division, Attorney General's Office  
Patrick Grace, Deputy Attorney General  
Roger Gabel, Deputy Attorney General  
Bill Hatch, Public Information Officer  
Renee Bryant, Administrative Assistant 2  
Brandee Pasborg, Office Specialist 2  
Pete Peterson, Plumbing/HVAC Inspector Supervisor  
Lori Larson, Office Specialist 2  
Mike Hyde, Office Specialist 2

Kay Christensen introduced Patrick J. Grace as the Division's new full-time, in-house Deputy Attorney General. Roger Gabel, part-time with the Division for the past 18 months, will dedicate his time to the Board of Nursing, as well as other responsibilities.

## **♦ Open Forum**

Open Forum - Ray Coon asked comments be kept to two minutes in length and to not reiterate other's comments if in agreement.

IPC/UPC Subcommittee Meeting (Update) - Bill Hatch read a letter from Dennis Davis, City of Nampa, requesting the consideration of the International Plumbing Code.

The Subcommittee met on May 8, 2008. Advantages and disadvantages between the IPC and UPC were identified and discussed. The Subcommittee to recommend, if the Board adopts the 2009 UPC, considering incorporating sections of the IPC that the cities have identified as "positive" features.

A letter was read from the Southeastern Idaho Chapter of IAPMO opposing any adaptation from the UPC or any city, county option to utilize any plumbing code other than the UPC.

A lengthy discussion between the Board and members of the audience ensued. A clear majority of the audience testifying on the subject expressed opposition.

New Fee Schedule - Concerns arose regarding the length of notification the industry received on the implementation of the new fee schedule. The fee for a residential home over 4500 square feet, calculated at the commercial rate, is also a concern.

The rule change was effective upon adjournment of the Legislature. To allow for the change, the implementation date of the new fee schedule will be July 1, 2008. Upon proof, the Division will honor bids issued prior to the new fee schedule at the previous rate.

**ACTION:** The Division to send a letter to all Plumbing, Electrical and HVAC contractors clarifying the new permit fee process.

**ACTION:** The Division to review the interpretation/verbiage on what becomes a commercial building vs. a residential building; bringing results back to the Board.

◆ **Approval of June 20, 2008 Agenda**

Ray Coon requested item ten, “IPC/UPC Subcommittee Meeting Update” and item three, “Financial Report”, be moved to the beginning of the agenda.

**MOTION:** Milford Terrell made a motion to approve the agenda as submitted with revisions. Ron Loveland seconded. All in favor, motion carried.

◆ **Financial Report**

Financial Report - A PowerPoint presentation on the Division’s revenues and expenditures were presented by Janice Foster. The Division has started the Zero Based Budgeting process.

Economy - Kelly Pearce addressed the current downturn of the economy and the effect on the Division.

CAS – September 1, 2008, is the target date DBS to implement CAS. It is projected the first part of 2009 the industry to utilize CAS. The Division will sponsor training sessions throughout the State.

◆ **Approval of March 21, 2008 “Special” Board Meeting Minutes**

**MOTION:** Milford Terrell made a motion to approve the March 21, 2008 “Special” Board Meeting Minutes as presented with any corrections. Ron Loveland seconded. All in favor, motion carried.

◆ **Approval of April 11, 2008 Board Meeting Minutes**

**MOTION:** Milford Terrell made a motion to approve the April 11, 2008 Board Meeting Minutes as presented with any corrections. Gordon Smythe seconded. All in favor, motion carried.

◆ **Request for Administrative Appeals Hearing**

No appeals.

◆ **Contractor’s License Number Displayed on Vehicles/Business Cards/Advertising (Draft Rule)**

The second reading of the draft language (rule and legislative options) was presented.

It was the general consensus of the Board to add advertising and media to the draft rule, “Non-Licensed Contractors Soliciting Plumbing Services”.

**MOTION:** Milford Terrell made a motion to decline the Administrative idea on license numbers displayed on vehicles, business cards and advertising. Motion failed for lack of a second.

**MOTION:** Ron Loveland made a motion to couch the topic; suggesting license numbers be required on advertisements, invoices, estimate bids and business documents but not on vehicles. Gordon Smythe seconded. At this time no action is required, therefore; Mr. Loveland withdrew his motion.

◆ **Non-Licensed Contractors Soliciting Plumbing Services (Draft Rule)**

The draft rule option, outlining “advertising”, was read by Carl Lohrengel. With an amendment to the draft rule, to include the contractor number displayed in advertising, the Board accepted this as the second reading.

**ACTION:** As is the Board’s intent, the Division to move forward; submitting rough draft legislation to the Governor’s office and the Division of Financial Management.

**ACTION:** On the August agenda, this topic to be placed under “Informational” and as the third reading.

◆ **Bureau Chief’s Report**

Carl Lohrengel reviewed the ICES/GITS Plumbing Exam Summary, Journeyman First Exam Attempts and Notice of Violations/Civil Penalty Reports.

**ACTION:** For future meetings, the Bureau to include a list of Plumbing inspectors and their codes to the NOV Legend.

◆ **Administrator’s Report**

The Governor has started an initiative; making presentations to the communities around the state regarding the need for sources to fund road construction in Idaho.

The Division and Governor recently toured a modular plant in Boise. The modular plants have full assembly lines in operation; building and shipping modular units to Canada.

◆ **Residential Journeyman License (IDAPA 07.02.05)**

DBS presented drafted language; incorporating a residential journeyman category into their license classification system. The Division requested the Board consider increasing application fees for all license categories.

A lengthy discussion ensued. It was the consensus that the term “Residential Journeyman” was not the correct verbiage for a third year residential apprentice. It was suggested to have an endorsement on the back of the apprentice registration card and/or the apprentice completion year, i.e., A1, A2, A3R (Apprentice Third Year Residential).

**ACTION:** For the August meeting, Carl Lohrengel to clean-up the language for legitimacy; incorporating the above suggestions.

◆ **Waterless Urinals**

Minor changes were made to the draft after the Board packet was distributed. Therefore, the handout superseded the draft in the packet. The Board accepted the handout as a first reading. For the record, Milford Terrell requested a sunset of 12 to 18 months on the piping; eventually eliminating the need to install them.

**ACTION:** Twelve to 18 months from this meeting, the Board to review the language on the installation of nonwater urinals.

◆ **Continuing Education**

Carl Lohrengel reported on Washington, Oregon and Montana's continuing education requirements, their licensing fees and a draft rule proposing continuing education in Idaho. Class options, as well as the certification of classes/instructors were briefly discussed. It was the unanimous consent of the Board to accept this as a first reading

**ACTION:** This topic to be addressed at future Board meetings throughout the State.

**ACTION:** The Division to explore ways, via newsletter and/or website, to inform the industry of the current events/activities of the Agency.

◆ **Required Inspections (IDAPA 07.02.04.011)**

The inspectors have been instructed to write, in the note section of the permit, where the final inspection tag has been placed. Ideally the tag should be placed in, near or by the electrical panel. It was the unanimous consent of the Board to accept this as a first reading.

◆ **Penalties and Hearing Procedures**

Carl Lohrengel reviewed the Notice of Violations, Civil Penalties and Administrative Hearings procedures.

◆ **Restrictions for Home Inspectors**

The Division received correspondence from the North Idaho Building Contractor's Association (NIBCA) addressing non-certified residential home inspectors inspecting licensed tradesmen's work. The Division replied, however; have not received a response from them.

It was suggested home inspectors be certified through the state of Idaho in the Electrical, HVAC and Plumbing trade.

**ACTION:** The Division to create a proposal; bringing it to the August meeting.

**MOTION:** Ron Loveland made a motion to adjourn. Gordon Smythe seconded. The meeting adjourned at 1:20 p.m.

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RONALD LOVELAND, CHAIRMAN  
PLUMBING BOARD

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C. KELLY PEARCE, ADMINISTRATOR  
DIVISION OF BUILDING SAFETY

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DATE

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DATE